

**REQUEST FOR RECORD SEARCH AND/OR
COPIES OF COURT RECORDS**

Date: _____

Mail to: 205 Government Plaza
Suite 927
Mobile, AL 36644

Specific Information Requested: _____

Case Number(s) if known: _____

Identifying Information i.e. dob, alias: _____

Is certification required? ☐ Yes ☐ No

Contact Information of Individual Requesting Record Search or Copies:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone Number(s): _____

Enclose a self addressed stamped envelope. Personal checks are not accepted.

PLEASE ALLOW TWO WEEKS

TYPE OF SEARCH

COST

Computerized Records

\$10.00 per name

Archived/Microfilmed Records

\$25.00

Examination of paper records by clerk

\$20.00

COPIES

COST

Pages 1 through 20 (paper or electronic page)

\$5.00

Each additional page:

\$0.50

Each certification:

\$5.00

Total amount due: _____

The payment of fees does not necessarily guarantee results; the clerk shall not refund any payment for any reason. Pursuant to the authority of the ADC in Ala. Code § 12-19-21 beginning January 1, 2007.

The Circuit Clerk and employees of the Mobile County Circuit Clerk are not responsible for any errors in the information supplied and are not liable for any use or disclosure of said information. This office has Mobile County Circuit and District Court records only and cannot supply Federal or Municipal records or records from other counties or other states.